

Fundraising Group Leader

Income Generation

Volunteer Role and responsibilities

Health in Mind is one of Scotland's best-known and trusted mental health organisations. Since 1982, we've been promoting positive mental health and wellbeing in local communities across Scotland.

From our campaigns and collaborations through to our early intervention support and trauma-informed services, we aim to build hope, resilience and understanding of mental health and wellbeing.

The Income Generation Team works closely to support the delivery of Health in Mind's strategy, vision and purpose by: raising awareness and building the profile of Health in Mind's work and of mental health and wellbeing; raising much needed funds; amplifying the voices of people with lived experience.

Role and responsibilities

We're looking for enthusiastic and dedicated people to part of a group that will organise fundraising events in their community to raise money to support Health in Mind's work.

As group lead, you'll guide the Fundraising Group in all aspects of event planning and management to organise and hold a fundraising event. This includes securing the date, time and location of the event, promotion, allocating tasks to group members, as well as the smooth running of the event itself. You'll support the recruitment and ongoing support for any new group members, and in the lead up to the event you will also support the group to organise and carry-out fundraising collections within the community and increase awareness of Health in Mind's support and services

You will be playing a key role in supporting us to raise much needed funds and awareness within your local community.

Qualities and skills required

Essential

- Event organisation experience
- Passion or interest in mental health and wellbeing
- Enthusiastic and friendly approach
- Organised with attention to detail
- Good verbal and written communication skills
- Commitment to Equal Opportunities

Desirable

- Cash handling experience

- Fundraising experience
- Experience working with volunteers – either in a volunteer or paid role.
- Strong links with local community

Commitment from you

- You will attend fortnightly meetings (with breaks) – we estimate the time commitment will be no more than 10 hours a month.
- You will be a Leader for at least 12 months.
- You will provide two references.
- You will apply for a basic disclosure (which we will reimburse you for).

Our Commitment to you

- We will provide support and guidance including supervision every other month with the Community and Events Fundraiser
- We will share access to Health in Mind training, and other role relevant training identified.
- We will support you to develop your communication, people, organisation and event planning skills while you have fun and meet new people.
- We will share how your volunteering makes a difference to our work and those we support

Last reviewed – January 2025